

**Thomasboro Village Board of Trustees
Special Board Meeting
April 8, 2019**

*Thomasboro Village Hall
101 W. Main Street, Thomasboro, Illinois*

A Meeting of the Board of Trustees of the Village of Thomasboro was held on Monday, April 8, 2019. President Evans called the meeting to order at 6:00pm.

Roll Call

The Village Clerk called the roll, finding the following members physically present: Trustees Dustin Rhodes, Ronda Scott, John Curry and President W. Tyler Evans.

Other Village officials present: Leon Albers, Treasurer; Mike Martinez, Chief of Police; Deanne Wattjes, Office Manager; Gary Rosenbeck, Public Works and Jasmyne Boyce, Village Clerk.

Trustees Anthony Grilo and Kyle Henegar arrived after the roll call at 6:10pm. Trustee Trent Sage was absent.

Discussion and Approval on Public Works Bids for Services

- A. **SHAFF IMPLEMENT CO. - \$956.80 – Glass and Tachometer**
- B. **BURKE SPRING - \$1975.00 + \$180.00/PER SIDE – REPAIRS ON 2008 F350SD 4X4**
- C. **SHIELDS AUTO CENTER - \$2769.73 – REPAIRS ON 2008 F350SD 4X4**
- D. **RON'S TRUCK AND AUTO - \$2373.04 – REPAIRS ON 2008 F3350SD 4X4**
- E. **B&G SEAMLESS GUTTERS - \$1599.60 – MAIN SHOP, SHED AND WATER PLANT INSTALL
GUTTERS AND DOWNSPOUTS**
- F. **TERRY DOOR SERVICE (BROADLANDS) - \$1100.00 – DOOR REPAIR, FRAME AND SEALS**
- G. **BLADES FOR FORD
REGULAR – 3 YEAR - \$450.00
CARBIDE – 6 YEAR - \$825.00**

Gary Rosenbeck reported some of the bids are higher than anticipated. Many of the quoted services are not immediately required at this time. Blades for the plow can wait to be approved in the fall. With the rain as heavy as it has been, the door seals and gutters are proving problematic.

Trustee Rhodes made motion to approve item A Shaff Implement Company service not to exceed \$350.00, item B Burke Spring service not to exceed \$2400.00 and item F Terry Door Service services not to exceed \$1100.00, seconded by Trustee Grilo. Village Clerk called the roll:

Yays - Curry, Scott, Grilo, Henegar, Rhodes - 5
Sage – Absent
Nays- 0

Discussion of daily duties for public works personnel:

Mayor Evans wants to move forward in determining which responsibilities Gary will continue to do moving forward and what would be expected of any PT staff.

Trustee Scott is interested in having Gary Rosenbeck perform duties as full-time staff but wishes to hire out additional help for the water duties. Trustee Henegar would like to consider local applicants that have not been followed up with since the initial advertisement went out months ago. Trustee Grilo recommended to find a reasonable starting range with and without the license required and moving forward with interviews of previous applicants that are still interested in the position.

Mayor Evans stated that the salary is not necessarily competitive at \$38,000 when most licensed contractors are making \$60,000 or more. Trustee Scott would like to advertise for water service only. Previously, Frank and Tyler have offered to provide daily services on a contract basis. That can be more costly than general oversight of the hourly work. Trustee Rhodes stated that Illinois American Water can complete all daily duties within 15 hours a month.

Trustee Grilo mentioned concern over the on-call alarm status and pay for Gary being on call 24 hours a day since we have no other staff to rely on. If we can find an existing licensed contractor that will perform the daily duties, we are not opposed to doing that in lieu of hiring a part time staffer for water service only. We are saving money continuing in this fashion, but it is a short-term solution.

Mayor Evans believes that the hiring process will take several months. There is a case by case basis based on experience and salary we can offer, and it will take a willing and special candidate to fulfill the role.

Trustee Henegar stated that this is a band-aid solution. If we are hiring for the daily operations of the water system only it may attract new talent. Gary working full time in public works without the water service may also be a temporary placement for up to five years. We should proceed with interviews of candidates that responded previously.

Mayor Evans agrees that Gary can fulfill the public works responsibilities at this time. We should be hiring for water services only and proceed with interviews. A public interview was done previously with Tyler. A special meeting would be required if that is desired by the board.

Trustee Rhodes and Scott would like to see the candidates list. Trustee Henegar would like an open interview process rather than limited by committee. Trustees will report their candidates to personnel committee and the Mayor and interview date should be set in advance to allow time for candidates to plan to attend. The date for interviews will be pushed to April 23 at 6:00pm. This will allow for two weeks for candidates to plan.

Ben has been helping as temporary part time staff and volunteers on occasion. Gary stated he needs an assistant to mow and maintain as well as read meters. Ben should be compensated at

Trustee Henegar made motion to increase part time help pay in public works to \$13.00 hour. Trustee Grilo seconded. Village Clerk called the roll:

Yays- 5 Henegar, Scott, Rhodes, Grilo, Curry
(Sage - absent)
Nays – 0

Motion passed.

Comments from the Public:

Gary needs more information from Illiana about the asphalt / oil and chip materials that can last 10-15 years but come at a more expensive cost for the work on Commercial. Motor Fuel Tax income doesn't cover the total cost since fund had been depleted last year, but we can find out

about engineering services and plan for costs we can expect for next year. There could be a potential for a trade in services or equipment use depending on the source.

Truck maintenance is due and needs to be completed. Gary will handle the maintenance in house whenever possible.

Trustee Scott mentioned opening bid for Area and Republic. Mayor Evans asked for contact information since the previous process took nearly 6 months to initiate new services. The current renewal contract option is only valid until June for Republic. Area still uses the Clinton landfill and public opposition to Area's disposal methods led to the contract with Republic. Republic has offered reduced services for community clean-up days. Mayor Evans is going to call Area and have them determine a rate. If they can't respond with a better rate, there is no reason to open it up for a bid. The landfill Area uses leaks into Salt Fork and that is an ongoing issue although litigation may have ceased for the time being.

The reason for this discussion is because Trustee Scott wants the Board to weigh all the options not because there is any dissatisfaction with Republic Services.

Adjournment

There being no further business to come before the Board, Trustee Grilo moved to adjourn the meeting. Trustee Rhodes seconded the motion. Motion carried via voice vote, all present voting "aye". The meeting was adjourned at 7:06 PM.

Respectfully submitted,

Jasmyne Boyce, Village Clerk

The undersigned Village Clerk of the Village of Thomasboro, Illinois, does hereby certify that the foregoing minutes are a true and correct copy of the approved minutes of the Special Meeting of the Board of Trustees held April 8, 2019, as the same appears on the records of the Village now in my custody and keeping.

Village Clerk