

**Thomasboro Village Board of Trustees  
Special Board Meeting  
March 4, 2019**

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*Thomasboro Village Hall  
101 W. Main Street, Thomasboro, Illinois*

A Meeting of the Board of Trustees of the Village of Thomasboro was held on Monday, March 4, 2019. President Evans called the meeting to order at 7:00pm.

**Roll Call**

The Village Clerk called the roll, finding the following members physically present: Trustees Anthony Grilo, Kyle Henegar, Dustin Rhodes, Ronda Scott, Trent Sage, John Curry and President W. Tyler Evans.

Other Village officials present: Leon Albers, Treasurer; Mike Martinez, Chief of Police; Deanne Wattjes, Office Manager; Gary Rosenbeck, Public Works and Jasmyne Boyce, Village Clerk.

**Pledge of Allegiance**

Following roll call, the Pledge of Allegiance was recited.

**Discussion and Approval of Meeting Minutes**

Trustee Grilo moved to approve the minutes of the regular meeting of February 4, 2019, the special meeting February 8, 2019 and the special meeting of February 19, 2019, as prepared. Trustee Henegar seconded the motion. Motion carried, all present voting "aye".

**Presentation of Bills**

Following review and discussion of the monthly bills, Trustee Grilo moved to approve the payment of the bills listed and the regular bills yet to be received. Trustee Sage seconded the motion.

The Village Clerk called the roll:

**YEAS:** Grilo, Sage, Curry, Henegar, Scott, Rhodes, – 6  
**NAYS:** None – 0

**Motion carried by roll call vote of 6 to 0.**

**Committee Reports**

**Police & Safety:** Ronda Scott asked Chief Martinez to deliver the monthly activity report for the police department. No citations, 2 warning violations, no ordinance citations issued, one formal report written, total calls 43, calls handled by county 8. Officer Carey has gone solo without issue and is getting adjusted quickly. Certified letter mailed to resident on Clark without response as of today related to property. Couches on Bradley are being handled by Republic large item pick up, resident to be informed to contact Republic directly to schedule removal. There is a move in progress on Morris and owners have attempted to be contacted regarding the items in the driveway.

**Personnel:** Interview has been conducted with J. Henderson as of Friday.

Trustee Scott made a motion to hire Officer J. Henderson at \$17.00 per hour. Anticipated hours per week is 30 as maximum allowed as part-time. Three 10-hour shifts will provide coverage between day and evening shifts. Motion Seconded by Trustee Henegar.

Village Clerk called the roll:

YEAS: Scott, Rhodes, Sage, Curry, Henegar - 5

NAYS: Grilo - 1

**Motion Carried by roll call vote of 5 to 1.**

**Building Permit & Liquor License:** One demolition permit on Meyer for small garage.

**Health, Sanitation & Public Relations:** No report.

**Waterworks & Sewer:** Chair Henegar reported the water main should be repaired on Clark Thursday along with trailer shut-off on Clark. Meter pit quote received for pre-assembled pits are approximately \$450/each. There are seven needing immediate handling due to accessibility. The budget has already been prepared to include a few extra in the shop in case of future needs. Order will take approximately three to four weeks to arrive.

**Streets & Alleys:** Chair Grilo asked Gary for result of quote. \$1600 was quoted for gutter and downspouts at 3 locations. There is a bent spindle on the passenger side of the work truck. Estimate for repair is \$2600. Truck has two years left of life with repair completed. Request for additional estimate from Ron's and Corky's on spindle work to be discussed at the next regular meeting. Trustee Henegar has estimate for reflective decals on the car at \$460 installed to be discussed at next regular meeting. Gary said several signs need to be replaced and amendments to the budget may be required at the next regular meeting to accommodate those purchases.

**Civil Defense & Parks:** Chair Rhodes reported that monthly siren testing would be conducted tomorrow. He also reported that the planting of trees in West Side Park would be delayed until ground conditions improved. No picnic tables or park benches have been ordered. TIA will be providing funding by check for future delivery scheduled for those purchases at West Side Park.

## **Old Business**

### **Discuss proposal from Illinois American Water Company for operation and maintenance of Village water system**

President Evans attempted to retrieve a report from our alarm company about our 4G upgrade and spoke with Dave Farrar but has not yet received final figures. There have not been any communications with applicants with a Class B that submitted may have submitted applications via Indeed since last meeting. Trustee Rhodes recommended contacting those applicants to gauge interest while we continue to operate under Tyler Martin's certification. President Evans reminded the board that Illinois American Water can provide the data as to how many hours are needed to be able to lock in a hire for the true amount of time needed for the service. Trustee Grilo says Illinois American Water was expected to be contracted short term to handle the mandatory items but a license is not required for a hydrant flush and immediate upcoming needs can be handled on an hourly basis with Illinois American Water. Trustee Grilo would prefer a full-time employee long-term but need a temporary extension on Tyler Martin's service until the contract negotiation

or application period is determined. President Evans confirmed that 3, 6 or 12 month options are available to ensure we have our needs covered by qualified personnel. A plan of action is needed to determine how to proceed. Trustee Grilo said contact needs to be made to two applicants and the personnel committee can make those applicant calls to gauge interest. Pay has been determined at \$44,000 from previous budgets to be able to advertise base pay with increases depending on qualifications. All Trustees have the Indeed information to view applications.

### **New Business**

#### **Approve Residential Electronic Recycling Event Community Participation Contribution**

TV Recycling program fee has been reduced again. Price is \$162.00 for 2019. Motion by Trustee Grilo to approve contribution for community to participate. Motion Seconded by Trustee Curry.

Village Clerk called the roll:

Yay: Grilo, Sage, Curry, Henegar, Scott, Rhodes - 6  
Nays: 0

Motion Carried by roll call vote 6 to 0.

#### **Handheld Meter Reading Equipment Update**

Leon confirmed all new meters will require new readers but the purchase must be made after May 1. Gary confirmed older readers do not work properly at this time for auto-reads. Trustee Grilo confirmed software updates will be required in 2020. Our readers will be phased out next year to version 7 and future maintenance discontinued. Item tabled until more information received.

#### **Republic Services contract extension**

Trustee Grilo requested all Trustees read revised agreement sent via email to approve during the next meeting.

#### **Comments from the Public:**

How much time is given to respond to certified letters? 10 days to respond was confirmed by Chief Martinez and then a notice to appear is issued.

#### **Treasurer's Report**

Leon Albers said the budget has been updated and provided to each Trustee for approval in regular meeting on April 1. Compensation will be reviewed at the next regular meeting.

**EXECUTIVE SESSION** – Motion to enter into Executive Session pursuant to 5 ILCS 120/2 (C)(1) for the purpose of evaluating the performance of one or more employees of the Village and pursuant to 5 ILCS 120/2 (C)(21) for the purpose of reviewing executive session minutes Motion by Trustee Grilo, seconded by Trustee Curry. Motion carried, all present voting “aye”.

**Reconvene in open session – Approval for public release of executive session meeting minutes for the following dates:**

11/29/2010  
03/07/2011  
05/04/2015  
10/05/2015  
11/02/2015  
02/23/2016  
05/02/2016  
06/06/2016  
08/31/2017  
10/23/2017  
11/21/2017  
05/07/2018

Motion made by Trustee Grilo to approve executive session meeting minutes to be released to the public. Motion was seconded by Trustee Rhodes.

Village Clerk Called the roll:

YAYs: Grilo, Curry, Sage, Scott, Henegar, Rhodes, – 6  
Nays: 0

Motion Carried by roll call vote 6-0.

**Adjournment**

There being no further business to come before the Board, Trustee Grilo moved to adjourn the meeting. Trustee Rhodes seconded the motion. Motion carried via voice vote, all present voting “aye”

The meeting was adjourned at 8:19PM.

Respectfully submitted,

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Jasmyne Boyce, Village Clerk

The undersigned Village Clerk of the Village of Thomasboro, Illinois, does hereby certify that the foregoing minutes are a true and correct copy of the approved minutes of the Regular Meeting of the Board of Trustees held March 4, 2019, as the same appears on the records of the Village now in my custody and keeping.

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Village Clerk