

**Thomasboro Village Board of Trustees  
Special Board Meeting  
February 19, 2019**

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*Thomasboro Village Hall  
101 W. Main Street, Thomasboro, Illinois*

A Special Meeting of the Board of Trustees of the Village of Thomasboro was held on Tuesday, February 19, 2019. In the absence of President Evans, Trustee Grilo was designated as President Pro Tem and called the meeting to order at 7:00pm.

**Roll Call**

The Village Clerk called the roll, finding the following members physically present: Trustees Anthony Grilo, Kyle Henegar, Dustin Rhodes, Trent Sage, and John Curry. President W. Tyler Evans and Trustee Ronda Scott were absent.

Other Village officials present: Leon Albers, Treasurer; and Jeremy Reale, Village Clerk.

**Budget Study Session**

Mr. Albers presented the proposed budgets for the Administrative, Police and Street divisions of the General Fund and the Water, Sewer, and Motor Fuel Tax Funds for fiscal year 2019-2020. In reviewing the proposal, the following line items were highlighted in the Board's discussion:

**General Fund – Administration**

Equipment (#830): Mr. Albers noted that the line item had been increased to \$5,000.00 for FY19 for the purpose of purchasing replacement computers for the Village offices. As the purchase had been deferred, it was agreed to maintain this level of funding for FY20.

Accounting Service (#531): The consensus of the Board was to increase this line item to \$6,000.00 to reflect the increase to actual costs experienced during FY19. Mr. Albers noted that this line item covered expenses incurred in connection with the annual audit of financial accounts, adding that he would verify this expense. Mr. Reale suggested that the significant increase in audit expense could have been related to the additional work that had been required of the auditors in correcting errors in financial reporting from the previous fiscal year.

**General Fund – Street Department**

Maintenance-Service Buildings (#511): The consensus of the Board was to reduce this line item from \$25,000.00 to \$10,000.00, as there were no significant building service expenses anticipated for FY20.

Maintenance-Service Equipment (#512): The consensus of the Board was to reduce this item from \$12,000.00 to \$7,000.00.

Maintenance-Service Sidewalks (#517): Trustee Grilo noted that there were sidewalk areas around the Village in need of repair or replacement, particularly at the corner of Main and Commercial. He stated that he would like to see funds budgeted to address these areas. The consensus of the Board was to budget \$10,000.00 for this account.

Maintenance-Service Parks (#518): Trustee Rhodes noted that there were items he would like to see addressed in the park area for the upcoming year. In addition to the forthcoming tree replacements, he stated that the swing set was in poor condition and would soon need to be replaced. The consensus of the Board was to maintain this line item at \$17,500.00.

Maintenance-Supplies Sidewalks (#617): The consensus of the Board was to eliminate any funds for this line item in the FY20 budget.

Equipment (#830): The consensus of the Board was to reduce this line item from \$24,000.00 to \$5,000.00. There was discussion as to whether there would be a need to purchase generators for the three-phase pumps at the lift stations. Trustee Grilo noted that this was an issue that could possibly be addressed through the variable-frequency drives and would need to be further investigated by an electrician. Trustee Henegar also inquired about the condition of the street department pickup truck and whether the Village would be able to get by for another year before looking for replacement. Gary Rosenbeck responded that some body work and repairs could be done on the 2007 truck, which would allow it to remain in the fleet for the year.

#### Water Fund

Maintenance-Service Utilities (#515): Mr. Albers explained that this line item covered costs related to labor, equipment and materials from outside contractors working on main breaks, curb stops, and other system repairs. The Board also discussed the possibility of beginning to install outside pits for housing water meters for easier access. The consensus of the Board was to increase this line item to \$28,000.00.

Meters (#880): The consensus was to reduce this line item from \$12,000.00 to \$6,000.00.

#### Sewer Fund

Sewer Charges (#577): This line item was increased to \$120,000.00 to reflect an adjustment to the anticipated actual expenses for FY19.

In the revenue account for sewer charges, it was noted that the rate increase implemented in 2018 had not been reflected in the budget for FY20. Mr. Albers would review and revise this figure.

Following discussion, Mr. Albers stated that he would revise the budget proposal based upon the recommendation of the Board review. An updated draft would be submitted to the Board in March for additional review in advance of an April approval.

The Board deferred an adjournment to Executive Session for the purpose of conducting employee performance evaluations and semi-annual review of executive session minutes to the March regular meeting.

#### Adjournment

There being no further business to come before the Board, Trustee Henegar moved to adjourn the meeting. Trustee Rhodes seconded the motion. Motion carried viva voce vote.

The meeting was adjourned at 7:49pm.

Respectfully submitted,

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Jeremy A. Reale, Village Clerk

The undersigned Village Clerk of the Village of Thomasboro, Illinois, does hereby certify that the foregoing minutes are a true and correct copy of the approved minutes of the Special Meeting of the Board of Trustees held February 19, 2019, as the same appears on the records of the Village now in my custody and keeping.

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Village Clerk