

**Thomasboro Village Board of Trustees
Special Board Meeting
December 26, 2018**

*Thomasboro Village Hall
101 W. Main Street, Thomasboro, Illinois*

A Special Meeting of the Board of Trustees of the Village of Thomasboro was held on Wednesday, December 26, 2018. President Evans called the meeting to order at 6:00pm.

Roll Call

The Village Clerk called the roll, finding the following members physically present: President W. Tyler Evans; and Trustees Anthony Grilo, Dustin Rhodes, Ronda Scott, and Trent Sage. Trustee Kyle Henegar was absent. (Trustee Anna Martin had submitted her resignation effective December 17, 2018, thereby creating a vacancy on the Board of Trustees.)

Other Village officials present: Leon Albers, Treasurer; Tyler Martin, Public Works Superintendent; Deanne Wattjes, Office Manager; and Jeremy Reale, Village Clerk.

Discussion on Public Works Superintendent and Village Clerk positions

President Evans reported that he had discussed the possibility of entering into a contract with Illinois American Water Company to handle the operations and maintenance of the Village's water and wastewater systems. He was still awaiting details on the proposed costs for this type of arrangement, which would include labor and materials. The consensus of the Board was that this option merited further research and consideration. President Evans noted that the most pressing concern for the Village was ensuring that all duties are covered as of December 31, 2018, when the position would officially become vacant.

Trustee Rhodes reported that he had spoken to a representative from the Illinois Rural Water Association (IRWA) about licensed operators available to contract for those services. He still needed more information, and expected to be contacted by the IRWA representative again tomorrow. Frank Clendaniel, who previously served as contract operator for the Village, was in attendance at the meeting. Mr. Clendaniel stated that he was acquainted with a former employee of the Village of Rantoul who might be interested in the full-time job opening with Thomasboro. He added that this individual had experience working across the spectrum of duties of the Public Works department, including streets, distribution systems maintenance, and water operations. Trustee Grilo stated that he would contact the individual to gauge his interest in the opportunity.

Mr. Clendaniel also informed the Board that there was a possibility within the next few years that the EPA may be coming down with a mandate that communities of a certain size would be required to have a full-time licensed operator on staff. The Board also discussed residency with the consensus being that Thomasboro residency would not be required for the position, provided that the individual hired would be available to respond to emergency situations within a reasonable period of time. Tyler Martin had offered to serve as the operator-in-charge (OIC) for the Village at a rate of \$50.00 per day, which would include testing, backwashing operations, and paperwork requirements for the water treatment system. Trustee Grilo suggested utilizing Mr. Martin as OIC for an interim period of two weeks until other options had been fully explored by the Board. The other trustees present were in agreement with that arrangement. Mr. Martin stated that he would notify the EPA that the Village system would continue to operate under his license for an additional two weeks.

With respect to the other Public Works duties, the Village would be lining up part-time help to assist with snow plowing as needed. It was noted that residents Gary Rosenbeck and Larry Scott had offered to assist with plowing. Trustee Grilo would be responsible for handling all utility locates. President Evans stated that interviews for the position would be deferred until after additional information was received from Illinois American Water Company on an operations and maintenance agreement, as this could impact the job description for the superintendent position.

President Evans also reported that Trustee Sage, Mr. Reale, and he had interviewed one candidate for the Village Clerk position. He had left a message for another candidate who was out of town during the holidays, so no further action would be taken until he was contacted by that individual. He would also be discussing with the Village Attorney whether there would be a prospective conflict of interest issue for the candidate already interviewed for the position.

Comments and Questions from the Audience

None.

Adjournment

There being no further business to come before the Board, Trustee Grilo moved to adjourn the meeting. Trustee Sage seconded the motion. Motion carried viva voce vote.

The meeting was adjourned at 6:34pm.

Respectfully submitted,

Jeremy A. Reale, Village Clerk

The undersigned Village Clerk of the Village of Thomasboro, Illinois, does hereby certify that the foregoing minutes are a true and correct copy of the approved minutes of the Special Meeting of the Board of Trustees held December 26, 2018, as the same appears on the records of the Village now in my custody and keeping.

Village Clerk