

**Thomasboro Village Board of Trustees  
Regular Board Meeting  
November 5, 2018**

---

*Thomasboro Village Hall  
101 W. Main Street, Thomasboro, Illinois*

A Regular Meeting of the Board of Trustees of the Village of Thomasboro was held on Monday, November 5, 2018. President Evans called the meeting to order at 7:00pm.

**Roll Call**

The Village Clerk called the roll, finding the following members physically present: President W. Tyler Evans; and Trustees Anthony Grilo, Anna Martin, Kyle Henegar, Dustin Rhodes, Ronda Scott, and Trent Sage.

Other Village officials present: Leon Albers, Treasurer; Tyler Martin, Public Works Superintendent; Mike Martinez, Interim Chief of Police; Laurel Zook, ESDA Coordinator; and Jeremy Reale, Village Clerk.

**Pledge of Allegiance**

Following roll call, the Pledge of Allegiance was recited.

**Discussion/Approval of Minutes of Previous Meetings**

Trustee Grilo moved to approve the minutes of the regular meeting of October 1, 2018, as prepared. Trustee Henegar seconded the motion. Motion carried, all present voting "aye".

**Presentation of Bills**

Following review and discussion of the monthly bills, Trustee Henegar moved to approve the payment of the bills listed and the regular bills yet to be received. Trustee Sage seconded the motion.

The Village Clerk called the roll:

<b>YEAS:</b>	Grilo, Martin, Henegar, Rhodes, Scott, and Sage – 6
<b>NAYS:</b>	None – 0
<b>ABSENT:</b>	None – 0

**Motion carried by roll call vote of 6 to 0.**

**Committee Reports**

**Police & Safety:** Interim Chief Martinez delivered the monthly activity report for the police department. He stated that he had participated in an emergency evacuation drill at Thomasboro Grade School on October 22, adding that he was looking into opportunities for ALICE training for school officials. He also reported that he had met with Trustees Scott and Grilo to review pending ordinance violation cases. The group would be discussing ways to improve the process of handling these violations going forward. He also recommended the hiring of a part-time officer, though he noted that he was still awaiting the results of reference checks on the prospective candidate.

Trustee Scott moved to authorize the hiring of Blake Carey as a part-time police officer at a starting rate of \$17.00 per hour, contingent upon satisfactory results of all applicable background checks. Trustee Martin seconded the motion.

The Village Clerk called the roll:

**YEAS:** Grilo, Martin, Henegar, Rhodes, Scott, and Sage – 6  
**NAYS:** None – 0  
**ABSENT:** None – 0

**Motion carried by roll call vote of 6 to 0.**

Trustee Grilo then provided an update on the activities of the Housing Repair Committee. He stated that Chief Martinez had prepared a punch list of code enforcement issues to begin addressing, adding that the highest priority areas would be targeted first. Chief Martinez had also drafted a template notice letter for office personnel to mail to those property owners with code violations. After the letters were mailed, the police department would then follow up with any violations not addressed through the initial contact. It was also stated that residents Dee Phillips and Carla Millar had volunteered to assist the committee.

**Personnel:** President Evans reported that Jeremy Reale had submitted his resignation from the position of Village Clerk effective January 7, 2019. Mr. Reale had provided him with a job description based upon the duties he had been performing in the position; however, President Evans asked that the trustees consider what duties should be expected of his successor. Following discussion, Mr. Reale was directed to place an advertisement seeking candidates for the position with an application deadline of November 30. It was also noted that Mr. Reale had agreed to delay his resignation date in the event a new hire could not be in place by the January meeting.

**Building Permit & Liquor License:** It was reported that one building permit for a new fence had been issued during the previous month.

**Health, Sanitation & Public Relations:** No report.

**Waterworks & Sewer:** No report.

**Streets & Alleys:** Mr. Martin presented a quote for the purchase of a used dura-patcher machine through Hampton Equipment in the amount of \$20,000.00. The Board debated whether it would be more advantageous to purchase or rent the equipment on an as-needed basis. Trustee Henegar stated that he had spoken to an official with the Village of St. Joseph, who had recommended that Thomasboro rent rather than purchase the equipment. Mr. Martin confirmed that St. Joseph rented a dura-patcher and was responsible for covering all maintenance costs for the machine. Resident Gary Rosenbeck addressed the Board with an offer to operate the equipment for the Village, as long as he was given sufficient advance notice. Trustee Grilo expressed concern about the additional expenditure of funds for purchasing the equipment within a deficit budget. Following discussion, the consensus of the Board was to defer consideration of the purchase until other options could be fully researched. Mr. Reale advised the Board that they could simply continue the regular meeting to a later date to consider the purchase of the dura-patcher and the corresponding line item transfer.

**Civil Defense & Parks:** Chair Rhodes reported that monthly siren testing would be conducted tomorrow. He also reported that four new trees had been selected for planting in West Side Park. The trees would be planted once the ground had dried. He added that the park signage would need to be relocated, with new brackets and poles.

### **Old Business**

None.

## **New Business**

### **Ordinance No. 618, approving the annual tax levy for the Village of Thomasboro**

Trustee Grilo moved to pass Ordinance No. 618. Trustee Sage seconded the motion.

The Village Clerk called the roll:

**YEAS:** Grilo, Martin, Henegar, Rhodes, Scott, and Sage – 6  
**NAYS:** None – 0  
**ABSENT:** None – 0

**Motion carried by roll call vote of 6 to 0.**

### **Comments and Questions from the Audience**

Jim Richardson inquired if the Village had any plans for improvements to Commercial Street. Mr. Martin responded that the roadway would need to be milled down and curb and gutters installed. Originally, the Village had discussed sharing the costs of the improvements with Premier Cooperative. It was likely that the project would need to be deferred until sufficient funds were available in the Motor Fuel Tax Fund. Gary Rosenbeck commented that some of the issues with the roadway could be alleviated by channeling the runoff from the elevator into the storm manhole rather than allowing it to run onto the road. Mr. Martin had spoken to officials from Premier about correcting that particular issue.

Mr. Rosenbeck also commented on code violations at a neighboring property. He noted that the property owner was replacing a fence and allowing the removed sections of fencing and other debris to accumulate on the property. Mr. Richardson noted that the Village had spent a significant amount of money in legal fees codifying its ordinances, and stressed that those ordinances needed to be enforced.

### **Treasurers Report**

There were no comments regarding the Treasurer's Report. Mr. Albers noted that the increased sewer rates had been applied to the bills for October consumption.

### **Adjournment**

There being no further business to come before the Board, Trustee Grilo moved to continue the meeting to November 13, 2018 at 7:00pm. Trustee Rhodes seconded the motion. Motion carried viva voce vote.

The meeting was adjourned at 7:58pm.

Respectfully submitted,

---

Jeremy A. Reale, Village Clerk

The undersigned Village Clerk of the Village of Thomasboro, Illinois, does hereby certify that the foregoing minutes are a true and correct copy of the approved minutes of the Regular Meeting of the Board of Trustees held November 5, 2018, as the same appears on the records of the Village now in my custody and keeping.

---

Village Clerk