

**Thomasboro Village Board of Trustees  
Regular Board Meeting  
October 1, 2018**

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*Thomasboro Village Hall  
101 W. Main Street, Thomasboro, Illinois*

A Regular Meeting of the Board of Trustees of the Village of Thomasboro was held on Monday, October 1, 2018. President Evans called the meeting to order at 7:00pm.

**Roll Call**

The Village Clerk called the roll, finding the following members physically present: President W. Tyler Evans; and Trustees Anthony Grilo, Anna Martin, Kyle Henegar, Dustin Rhodes, and Ronda Scott. Trustee Trent Sage was absent.

Other Village officials present: Leon Albers, Treasurer; Tyler Martin, Public Works Superintendent; Mike Martinez, Interim Chief of Police; Deanne Wattjes, Office Manager; and Jeremy Reale, Village Clerk.

**Pledge of Allegiance**

Following roll call, the Pledge of Allegiance was recited.

**Discussion/Approval of Minutes of Previous Meetings**

Trustee Grilo moved to approve the minutes of the regular meetings of August 6, 2018 and September 4, 2018, as prepared. Trustee Martin seconded the motion. Motion carried, all present voting "aye".

**Presentation of Bills**

Following review and discussion of the monthly bills, Trustee Grilo moved to approve the payment of the bills listed and the regular bills yet to be received. Trustee Henegar seconded the motion.

The Village Clerk called the roll:

<b>YEAS:</b>	Grilo, Martin, Henegar, Rhodes, and Scott – 5
<b>NAYS:</b>	None – 0
<b>ABSENT:</b>	Sage – 1

**Motion carried by roll call vote of 5 to 0.**

**Committee Reports**

**Police & Safety:** Interim Chief Martinez delivered the monthly activity report for the police department. He reported that the department had received a total of 15 applications for the advertised part-time patrol officer position; however, only three of those applicants had met the minimum requirements specified. He would be following up with those three applicants and scheduling interviews. Chief Martinez also informed the trustees that he had met with officials from Thomasboro Grade School to review its crisis plan. He added that he had been notified that the Village should expect to see a change in the billing method employed by METCAD for service calls; he would have more information on this in the future. He also stated that the Village had been receiving several complaints regarding individuals operating ATVs in town. He noted that the Village ordinance currently regulated the operation of neighborhood vehicles; however, it did not include any prohibition against ATVs. Although the police department could enforce the provisions of the Illinois Motor Vehicle Code to issue citations for operating ATVs,

Chief Martinez stated that it was difficult to do so because most of the complaints are processed after the fact. He believed that local officials may have more flexibility to address these complaints if a prohibition was included within the ordinance.

**Personnel:** No report.

**Building Permit & Liquor License:** It was reported that building permits had been issued for construction of a garage and the extension of an existing deck porch.

**Health, Sanitation & Public Relations:** Those in attendance were reminded of the upcoming community garage sales on October 6 and fall cleanup day on October 13. Trustee Grilo noted that village officials had been working with representatives from Republic Services to address garbage collection issues and complaints. He told the public to continue reporting any issues to the village office so personnel could follow up with the company.

**Waterworks & Sewer:** Mr. Martin reported on the village-wide boil order that he had instituted from September 27 through September 30. He noted that the order had been a precautionary measure due to a finding of low chlorine residual levels in the water supply. He stressed that no bacteria had been detected in the water supply, however. The low chlorine levels appeared to have been the result of water sitting in the storage tower for too long, and he would be working with the Illinois EPA on options to prevent similar occurrences in the future. It was discussed that some residents had not been aware of the boil order until after the fact, prompting a conversation about alternative methods for communicating emergency information to the community. Mr. Martin noted that he had followed the required notification protocols, but added that he would be open to exploring other avenues.

**Streets & Alleys:** Trustee Grilo moved to authorize the purchase of a new Boss snow plow for the public works dump truck for an amount not to exceed \$6,300.00. Trustee Henegar seconded the motion.

The Village Clerk called the roll:

<b>YEAS:</b>	Grilo, Martin, Henegar, Rhodes, and Scott – 5
<b>NAYS:</b>	None – 0
<b>ABSENT:</b>	Sage – 1

**Motion carried by roll call vote of 5 to 0.**

Mr. Martin also reported that he had filled and graded potholes on North Schluter Street with millings. President Evans stated that he had met with engineers at Fehr Graham and Thomasboro Grade School officials to discuss a grant application to cover the construction of sidewalks under the Safe Routes to School Program. He would have more information on the application procedures and anticipated costs in the coming months.

**Civil Defense & Parks:** Chair Rhodes reported that volunteers had worked over the weekend of September 15 to remove six dead trees at West Side Park. The total cost for the cleanup had been around \$800.00, including replacement of bars and chains and the repair of a saw that had been damaged. He had received two quotes for stump grinding and filling. Darren Suits of Suits Landscaping had included the replacement of four 8-inch trees at the front of the park area in addition to stump grinding.

Trustee Henegar moved to authorize Suits Landscaping to perform stump grinding work and replace four trees for an amount not to exceed \$4,300.00. Trustee Scott seconded the motion.

The Village Clerk called the roll:

**YEAS:** Grilo, Martin, Henegar, Rhodes, and Scott – 5  
**NAYS:** None – 0  
**ABSENT:** Sage – 1

**Motion carried by roll call vote of 5 to 0.**

Chair Rhodes also reported that he had obtained quotes for a new picnic table and bench, with the most favorable price offered by Global Industries. The new table and bench were to be purchased by the Thomasboro Improvement Association and would likely be installed before winter.

### **Old Business**

Trustee Scott noted that Gary Rosenbeck had addressed the Board during the August meeting with several concerns. She asked if any of the issues raised by Mr. Rosenbeck had subsequently been addressed. Mr. Martin responded that the plowing issues had been handled.

### **New Business**

#### **Authorize inter-fund loan of \$30,000.00 from General Fund to Sewer Fund**

Trustee Grilo moved to authorize a loan payable to the General Fund from the Sewer Fund in the amount of \$30,000.00. Trustee Henegar seconded the motion.

The Village Clerk called the roll:

**YEAS:** Grilo, Martin, Henegar, Rhodes, and Scott – 5  
**NAYS:** None – 0  
**ABSENT:** Sage – 1

**Motion carried by roll call vote of 5 to 0.**

### **Comments and Questions from the Audience**

Trustee Scott announced that Peace Lutheran Church would be sponsoring a “Trunk or Treat” event on October 27, from 4:00 to 6:00pm.

Trustee Grilo noted that comments had been posted on the community Facebook page suggesting that the Village should consider communicating important information to residents via an email listserv or phone tree. This was discussed as something that the Village could further investigate.

Beth Brandriff offered to serve as coordinator for the community garage sales. A question was also raised as to why the seasonal garage sales were only held on Saturdays, when many other area communities included Fridays for town sales as well.

Jim Richardson thanked those who volunteered to assist with the tree removal at West Side Park.

### **Treasurers Report**

There were no comments regarding the Treasurer’s Report. Mr. Albers distributed copies of the annual audit report for the fiscal year ending April 30, 2018.

**Adjournment**

There being no further business to come before the Board, Trustee Henegar moved to adjourn the meeting. Trustee Scott seconded the motion. Motion carried viva voce vote.

The meeting was adjourned at 7:49pm.

Respectfully submitted,

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Jeremy A. Reale, Village Clerk

The undersigned Village Clerk of the Village of Thomasboro, Illinois, does hereby certify that the foregoing minutes are a true and correct copy of the approved minutes of the Regular Meeting of the Board of Trustees held October 1, 2018, as the same appears on the records of the Village now in my custody and keeping.

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Village Clerk