

**Thomasboro Village Board of Trustees  
Regular Board Meeting  
July 3, 2017**

---

*Thomasboro Village Hall  
101 W. Main Street, Thomasboro, Illinois*

A Regular Meeting of the Board of Trustees of the Village of Thomasboro was held on Monday, July 3, 2017. President Evans called the meeting to order at 7:00pm.

**Roll Call**

The Village Clerk called the roll, finding the following members physically present: Village President W. Tyler Evans and Trustees Anthony Grilo, Kyle Henegar, Anna Martin, Dustin Rhodes, Ronda Scott, and Trent Sage.

Other Village officials present: Leon Albers, Treasurer; Keith Willis, Chief of Police; Tyler Martin, Public Works Superintendent; Deanne Wattjes, Office Manager; and Jeremy Reale, Village Clerk.

**Pledge of Allegiance**

Following roll call, the Pledge of Allegiance was recited.

**Discussion/Approval of Minutes of Previous Meeting**

Trustee Grilo moved to approve the minutes of the June 5, 2017 regular meeting, as prepared. Trustee Henegar seconded the motion. Motion carried, all present voting "aye".

**Presentation of Bills**

Following review and discussion of the monthly bills, Trustee Grilo moved to approve the payment of the bills listed and the regular bills yet to be received. Trustee Henegar seconded the motion.

The Village Clerk called the roll:

<b>YEAS:</b>	Grilo, Henegar, Martin, Rhodes, Scott and Sage – 6
<b>NAYS:</b>	None – 0
<b>ABSENT:</b>	None – 0

**Motion carried by roll call vote of 6 to 0.**

**Committee Reports**

**Police & Safety:** Chair Scott discussed the monthly activity reports.

**Personnel:** No report.

**Building Permit & Liquor License:** Chair Grilo suggested that the Board should consider adopting an ordinance amending the setback requirements for fencing to ensure the property owners would not erect fences within utility easements. He further suggested that the Village should revisit the expiration period and renewals of building permits, which were currently issued for a period of six months. He felt that property owners issued permits should be made to demonstrate some reasonable progress on their building projects in order to receive any renewal of the permit. This would be discussed at the next regular meeting.

Chair Grilo also reported that he had been working on some unresolved terms in the Village's contract for waste hauling services with Republic Services. Specifically, the Village had not been billed for the use of a compactor truck during the spring community cleanup nor had any credit been received for scrap metal collections. The language of the contract was to be amended to clarify the terms for the Village's use of roll-off containers, compactors, and compensation for scrap metals.

**Health, Sanitation & Public Relations:** Chair Martin reported that a notice would be placed in the next community newsletter inviting area businesses to purchase advertising space in future editions of the newsletter.

**Waterworks & Sewer:**

**Consider approval of material list for Lincoln Street water looping project**

Trustee Henegar moved to approve the purchase of project materials from Illinois Meter for an amount not to exceed \$8,500.00. Trustee Grilo seconded the motion.

The Village Clerk called the roll:

**YEAS:** Grilo, Henegar, Martin, Rhodes, Scott and Sage – 6  
**NAYS:** None – 0  
**ABSENT:** None – 0

**Motion carried by roll call vote of 6 to 0.**

**Consider purchase of fifty new digital water meters**

Trustee Henegar moved to approve the purchase of fifty digital water meters from Illinois Meter for an amount not to exceed \$9,500.00. Trustee Martin seconded the motion.

The Village Clerk called the roll:

**YEAS:** Grilo, Henegar, Martin, Rhodes, Scott and Sage – 6  
**NAYS:** None – 0  
**ABSENT:** None – 0

**Motion carried by roll call vote of 6 to 0.**

Mr. Martin reported that he would be prioritizing the current water meters in need of replacement and would then establish a schedule to install new digital meters for the highest priority consumers. Residents would be contacted by the Village to arrange appointments for staff to remove the current meters and install the new digital equipment.

**Streets & Alleys:** Chair Grilo discussed the ongoing development of a maintenance plan for the Village's streets and alley infrastructure. A complete street inventory, maintenance history, and projected resurfacing dates would be compiled in order to assist with future budget planning.

**Civil Defense & Parks:** Chair Rhodes reported that siren testing would be postponed until August because of a holiday conflict with the normal testing date in July. He also reported that the backboards had been ordered for West Side Park and the basketball poles were being powder-coated. He stated that some citizens had contacted him about the possibility of installing security cameras and additional signage in the park area, and he would continue to research those items. It was also reported that Mr. Martin would be obtaining an estimate for the replacement of several trees in the park that had died.

## **Old Business**

### **Discussion on home-based business ordinance**

Trustee Scott asked for an update on the status of the ongoing nuisance issues with the home-based automotive garage on Shelly Street. President Evans stated that the Village would not be looking into making any further changes to the ordinance; however, he would be consulting with the Village Attorney to discuss how to enforce the existing provisions with respect to home-based businesses and nuisance issues. Moises Cuevas, operator of the garage business, explained to the Board that he eventually planned to relocate to another community, although that move had been temporarily postponed. He stated that he did not want to cause any issues for his neighbors as he loved the Thomasboro community. President Evans explained to Mr. Cuevas that the Village had not intended to single his business out, as there were other problem areas in town that also needed to be addressed to prevent the further decline of residential property values.

### **Update on Central Avenue crosswalk project**

President Evans reported that the Thomasboro Improvement Association would be conducting a cash bash to raise funds for the project, which was expected to cost \$15,000.00 to \$18,000.00. In addition to the proceeds of the fundraiser, the association had asked for a commitment from the Village for some funds to be utilized for the crosswalk project.

## **New Business**

### **Ordinance No. 605, Annual Appropriations Ordinance for FY 2017-18**

Trustee Grilo moved to pass Ordinance No. 605. Trustee Rhodes seconded the motion.

The Village Clerk called the roll:

<b>YEAS:</b>	Grilo, Henegar, Martin, Rhodes, Scott and Sage – 6.
<b>NAYS:</b>	None – 0
<b>ABSENT:</b>	None – 0

**Motion carried by roll call vote of 6 to 0.**

### **Discussion on residential housing incentive program**

President Evans discussed the possibility of developing a housing incentive program similar to that recently approved by the Village of Rantoul. In order to spur new housing construction and improvements to existing homes, such a program would include property tax rebates over a five-year period for qualifying projects. It was decided that the Village would wait until final program details had been settled between the Village of Rantoul and the two affected school districts before proceeding with a program for Thomasboro.

### **Discussion on future police department staffing, organization, and hiring process**

With the upcoming retirement of Chief Willis, the Board discussed the future staffing needs for the police department. Trustee Grilo expressed a preference for hiring a fulltime chief of police, with additional shifts to be covered by a part-time officer. Trustee Martin wanted to ensure police coverage would be available for before and after school periods each weekday. Chief Willis noted that the department currently provided approximately 60 hours of coverage per week, although he felt with the domestic activity and substance abuse issues facing the Village the department should ideally provide 110 hours of coverage. Trustee Rhodes felt that the coverage provided by the department was more than adequate; however he felt the Village should at least explore the option of contracting with an outside agency in order to compare costs. Trustee Henegar suggested that the Board needed to look at the budget and determine

shift hours needed before making any determination as to staffing. The issue of a residency requirement for a fulltime chief was also discussed. Following discussion, the Board agreed to call a special meeting for July 17, 2017 to further explore these issues.

**Comments and Questions from the Audience**

Peggy Wilson addressed the Board to express concerns about a tree on the Village-owned lot adjacent to her property. The tree had started to grow over her fence and she asked if it could be trimmed back to alleviate the encroachment onto her property. Staff was directed to look into the matter.

**Treasurers Report**

There were no comments regarding the Treasurer's Report.

**Adjournment**

There being no further business to come before the Board, Trustee Grilo moved to adjourn the meeting. Trustee Rhodes seconded the motion. Motion carried viva voce vote.

The meeting was adjourned at 8:35pm.

Respectfully submitted,

---

Jeremy A. Reale, Village Clerk

The undersigned Village Clerk of the Village of Thomasboro, Illinois, does hereby certify that the foregoing minutes are a true and correct copy of the approved minutes of the Regular Meeting of the Board of Trustees held July 3, 2017, as the same appears on the records of the Village now in my custody and keeping.

---

Village Clerk