

**Thomasboro Village Board of Trustees
Regular Board Meeting
June 5, 2017**

*Thomasboro Village Hall
101 W. Main Street, Thomasboro, Illinois*

A Regular Meeting of the Board of Trustees of the Village of Thomasboro was held on Monday, June 5, 2017. President Evans called the meeting to order at 7:00pm.

Roll Call

The Village Clerk called the roll, finding the following members physically present: Village President W. Tyler Evans and Trustees Anthony Grilo, Kyle Henegar, Anna Martin, Dustin Rhodes, Ronda Scott, and Trent Sage.

Other Village officials present: Leon Albers, Treasurer; Keith Willis, Chief of Police; Tyler Martin, Public Works Superintendent; Deanne Wattjes, Office Manager; and Jeremy Reale, Village Clerk.

Pledge of Allegiance

Following roll call, the Pledge of Allegiance was recited.

Discussion/Approval of Minutes of Previous Meeting

Trustee Grilo moved to approve the minutes of the May 1, 2017 regular meeting, as prepared. Trustee Henegar seconded the motion. Motion carried, all present voting "aye".

Presentation of Bills

Following review and discussion of the monthly bills, Trustee Grilo moved to approve the payment of the bills listed and the regular bills yet to be received. Trustee Scott seconded the motion.

The Village Clerk called the roll:

YEAS:	Grilo, Henegar, Martin, Rhodes, Scott and Sage – 6
NAYS:	None – 0
ABSENT:	None – 0

Motion carried by roll call vote of 6 to 0.

Committee Reports

Police & Safety: Chair Scott discussed the monthly activity reports.

Personnel: Chair Sage presented a proposal for employee wage adjustments for fiscal year 2017-18. Effective for the first semimonthly payroll in June, it was proposed that all part-time employees receive a two percent wage increase. Tyler Martin was proposed to have his salary increased from \$38,760 to \$42,000 per annum.

Trustee Sage moved to authorize an annual salary of \$42,000 for Tyler Martin effective June 1, 2017. Trustee Scott seconded the motion.

The Village Clerk called the roll:

YEAS: Henegar, Scott, and Sage – 3
NAYS: Grilo and Rhodes – 2
ABSENT: None – 0
ABSTAIN: Martin – 1

Motion carried by roll call vote of 3 to 2, with 1 member abstaining.

Trustee Martin moved to authorize two percent wage adjustments for all part-time village employees effective June 1, 2017. Trustee Scott seconded the motion.

The Village Clerk called the roll:

YEAS: Grilo, Henegar, Martin, Scott and Sage – 5
NAYS: Rhodes – 1
ABSENT: None – 0

Motion carried by roll call vote of 5 to 1.

President Evans reported that Chief Keith Willis had submitted his letter of retirement effective November 2017. Chief Willis was acknowledged for his many years of service to the Village of Thomasboro.

Building Permit & Liquor License: Mr. Martin reported that the Village had received a permit application for a new, stick-built single family home to be constructed at 606 W. Morris. He stated that he would like to have the parcel surveyed to verify all applicable setbacks and elevations for the new construction. The homeowners were in attendance at the meeting and stated that they planned to have the house completed by the fall. The permit was approved.

Health, Sanitation & Public Relations: There was a concern raised about the accumulation of tires on the Astro Tire property that were not getting shredded in a timely manner. This presented a possible health concern as the standing water in the tires could create an issue with mosquitoes. Mr. Martin stated that he would discuss these concerns with the proprietor.

Chief Willis also reported that building ordinance violations had been noted at an abandoned home at 403 N. Schluter Street. Trustee Grilo stated he would follow up with the property owner to ascertain his plans for the structure before any formal violation notices would be sent.

Waterworks & Sewer: Mr. Martin reported that he was looking to implement a looping water system infrastructure under the alley at the north end of Lincoln Street. It was proposed to install a 300ft. loop with 6-inch main under the alleyway. The pipe was currently located above ground; with the project, the water system would now be entirely under ground. Mr. Martin stated that an engineering design for the project would need to be completed in order to obtain the required EPA permits to complete the work. He estimated that the costs for engineering and permitting would run between \$5,000 and \$10,000.

Mr. Martin also reported that he had been working to put together maintenance and operations schedules for daily, weekly, monthly, and annual periods. By implementing preventative maintenance schedules, the goal would be to stay on top of potential costs and more easily identify replacement needs in order to better plan for expenditures during each annual budget process. One area in need of improvement was identifying and documenting maintenance on fire hydrants and valves in order to improve Village ISO ratings.

Streets & Alleys: President Evans presented proposals for the installation of a new crosswalk and signage on Central Avenue. He noted that the Board would need to determine the best location for the crosswalk and approve the design for the signage. The Thomasboro Improvement Association had expressed an interest in raising the funds necessary to complete the project. Following discussion, the consensus of the Board was that the most favorable location for the crossing would be at Phillips Street, with additional sidewalk to be installed along the south side of Central Avenue between Church and Phillips. It was also decided that the signage should include programmable lighting and solar-charged battery.

Civil Defense & Parks: Chair Rhodes reported that he had received leftover 4-inch steel pipe from the Plumbers and Pipefitters Local 149 that he used to construct new poles for the basketball hoops at West Side Park. With the donated materials, he estimated that the Village had saved approximately \$3,000. He requested that the Board approve red powder-coating the poles for \$150. New backboards, rims, and nets would also need to be purchased. He had obtained a quote for two polycarbonate backboards, rims and associated hardware for \$3,037.

Trustee Rhodes moved to authorize the purchase of backboards and related equipment, and the powder-coating of the poles for a total amount not to exceed \$3,400. Trustee Grilo seconded the motion.

The Village Clerk called the roll:

YEAS: Grilo, Henegar, Martin, Rhodes, Scott and Sage – 6.
NAYS: None – 0
ABSENT: None – 0

Motion carried by roll call vote of 6 to 0.

Old Business

Ordinance No. 604, amending the Thomasboro Municipal Code in connection with the regulation of temporary carpports

Trustee Grilo moved to pass Ordinance No. 604. Trustee Rhodes seconded the motion.

The Village Clerk called the roll:

YEAS: Grilo, Henegar, Martin, Rhodes, Scott, and Sage – 6
NAYS: None – 0
ABSENT: None – 0

Motion carried by roll call vote of 6 to 0.

Award of Bid for Main Street resurfacing project

Trustee Henegar moved to authorize the award of bid to Open Road Paving for an amount not to exceed \$94,291.02. Trustee Scott seconded the motion.

The Village Clerk called the roll:

YEAS: Grilo, Henegar, Martin, Rhodes, Scott and Sage – 6.
NAYS: None – 0
ABSENT: None – 0

Motion carried by roll call vote of 6 to 0.

Discussion on home-based business ordinance

It was reported that the Village had received a formal written complaint concerning a home-based garage business presenting a nuisance to neighboring homeowners on Shelly Drive. The Board members were in general agreement that the noise and traffic associated with the

business presented a nuisance and potential safety concerns for children and pedestrians in the area. Following discussion, the consensus was that there were no further modifications required for the ordinance; however, the Village would need to follow the established protocols for enforcing the existing provisions in order to abate the nuisance.

Discussion on fees for advertising in community newsletters

Having previously consented to permitting advertising in the seasonal newsletters prepared by the Village, the Board discussed possible fees for ad space. It was decided that the inside back cover of each newsletter would be devoted to advertising spaces at a charge of \$50.00 per space. This would help to defray the printing and postage expenses associated with the newsletters. With this additional revenue, it was anticipated that the Village could begin distributing newsletters on a quarterly basis.

New Business

Appointment of Village Attorney

President Evans announced his appointment of Jason Bartell to serve in the capacity of village attorney. Trustee Scott moved to concur with the president in the appointment of Jason Bartell as village attorney. Trustee Sage seconded the motion.

The Village Clerk called the roll:

YEAS:	Grilo, Henegar, Martin, Rhodes, Scott and Sage – 6.
NAYS:	None – 0
ABSENT:	None – 0

Motion carried by roll call vote of 6 to 0.

Comments and Questions from the Audience

Jean Johnson addressed the Board with regard to West Side Park. She complimented the improvements that had been undertaken at the park; however, she expressed concerns about vandalism and foul language being used by some of the children using the park facilities. She suggested that the Village should consider implementing some type of signage outlining permitted behavior for those using public parks. The Civil Defense and Parks Committee would investigate possible options for curtailing the objectionable behavior.

Steve Martin asked about the possibility of installing a shorter basketball hoop at the park for the younger children to use. It was noted that the park had previously had a shorter hoop; however it had been removed because older children kept breaking it.

Linda Martin noted that she had been maintaining the Village of Thomasboro commemorative history books for several years; however, she was no longer able to continue the project. She stated that she hoped someone would be willing to step forward to keep the project going by collecting news items and photographs for the books.

Treasurers Report

There were no comments regarding the Treasurer's Report.

Adjournment

There being no further business to come before the Board, Trustee Grilo moved to adjourn the meeting. Trustee Scott seconded the motion. Motion carried viva voce vote.

The meeting was adjourned at 8:31pm.

Respectfully submitted,

Jeremy A. Reale, Village Clerk

The undersigned Village Clerk of the Village of Thomasboro, Illinois, does hereby certify that the foregoing minutes are a true and correct copy of the approved minutes of the Regular Meeting of the Board of Trustees held June 5, 2017, as the same appears on the records of the Village now in my custody and keeping.

Village Clerk