

**Thomasboro Village Board of Trustees
Regular Board Meeting
April 3, 2017**

*Thomasboro Village Hall
101 W. Main Street, Thomasboro, Illinois*

A Regular Meeting of the Board of Trustees of the Village of Thomasboro was held on Monday, April 3, 2017. In the absence of President Morris, President Pro Tem Grilo called the meeting to order at 7:00pm.

Roll Call

The Village Clerk called the roll, finding the following members physically present: Trustees Jeff Robertson, Anthony Grilo, Kyle Henegar, Anna Martin, Dustin Rhodes, and Mickey Wilson. President Morris arrived at 7:05pm.

Other Village officials present: Leon Albers, Treasurer; Keith Willis, Chief of Police; Tyler Martin, Public Works Superintendent; Deanne Wattjes, Office Manager; and Jeremy Reale, Village Clerk.

Pledge of Allegiance

Following roll call, the Pledge of Allegiance was recited.

Discussion/Approval of Minutes of Previous Meeting

Trustee Rhodes moved to approve the minutes of the February 20, 2017 special meeting and the March 6, 2017 regular meeting, as prepared. Trustee Robertson seconded the motion. Motion carried, all present voting "aye".

Presentation of Bills

Following review and discussion of the monthly bills, Trustee Henegar moved to approve the payment of the bills listed and the regular bills yet to be received. Trustee Rhodes seconded the motion.

The Village Clerk called the roll:

YEAS:	Robertson, Grilo, Henegar, Martin, Rhodes and Wilson – 6
NAYS:	None – 0
ABSENT:	None – 0

Motion carried by roll call vote of 6 to 0.

Presentation of Annual Audit Report

Luke Sparks, CPA, from Kemper Group, presented the findings of the annual audit for the fiscal year ending April 30, 2016. Mr. Sparks reported that the Village was financially healthy, while recommending a few areas for continued improvement including reviewing the bank reconciliation process and correcting technical problems with the Village's accounting software. Mr. Albers noted that both concerns had since been addressed.

Committee Reports

Police & Safety: Chair Martin discussed the monthly activity reports.

Personnel: Chief Willis reported that he had interviewed three candidates for a departmental vacancy created by the resignation of Officer Ryan Umberger. Following the interviews and background investigations, he was recommending that Kyle Schlorff be hired for the part-time weekday patrol shift. He added that Mr. Schlorff would be available to work on a flexible schedule that would allow him to come in early or work later than routine day patrol hours to better meet the department's needs. Trustee Henegar expressed some concern that the Board had not been involved in the hiring process as it had been for previous departmental hires.

Trustee Wilson moved to approve the hiring of Kyle Schlorff as a part-time patrol officer. Trustee Martin seconded the motion.

The Village Clerk called the roll:

YEAS: Robertson, Grilo, Henegar, Martin, Rhodes and Wilson – 6

NAYS: None – 0

ABSENT: None – 0

Motion carried by roll call vote of 6 to 0.

Building Permit & Liquor License: It was reported that an application for a permit had been received for the installation of a Verizon booster pole near the corner of Morris and Thomas Streets in the area between the easement and the railroad. There was subsequent discussion as to whether the Village should seek compensation from Verizon for the use of the land. Trustee Grilo and Mr. Martin would follow up on this prior to any further review and approval of the permit plan.

Health, Sanitation & Public Relations: Chair Grilo reminded those in attendance that the upcoming community garage sales would be held on May 6, with the community cleanup scheduled for the following Saturday, May 13. There was discussion on limiting each resident to hauling no more than one reasonable load to the cleanup site. Chair Grilo also reported that there had been an issue with one of the garbage trucks leaking oil. Republic Services had been responsive to the problem, sending a crew out to apply oil dry and clean up the affected roadways. The truck had also been repaired.

Waterworks & Sewer: It was reported that Mr. Martin had obtained his Class C Water Operator's license.

Streets & Alleys: No report.

Civil Defense & Parks: Chair Rhodes reported that storm sirens would be tested tomorrow. He also stated that he would like to include additional funding in the budget for park improvements, including basketball hoops, swing set, and construction of a permanent restroom facility with concession area at the pavilion. He would be working on soliciting donations from the community to defray some of the costs associated with the planned improvements.

Old Business

Update on appraisals of Village-owned properties at 501 Frederick and 702 Morris

President Morris reported that Webster & Associates had prepared appraisals for both parcels, with each being valued at \$10,000.00. There was no further discussion on the process for selling the properties, as this item would be deferred until after the new Board would be seated in May.

Discussion/Approval of MFT resolution for the resurfacing of Main Street

Mr. Martin reported that officials from Premier Cooperative had agreed to pay the balance of the project costs beyond the Village’s commitment of \$105,000.00 from its Motor Fuel Tax fund.

Trustee Grilo moved to approve an MFT Resolution appropriating \$105,000.00 in Motor Fuel Tax funds for the Main Street resurfacing project. Trustee Henegar seconded the motion.

The Village Clerk called the roll:

YEAS: Robertson, Grilo, Henegar, Martin, Rhodes and Wilson – 6
NAYS: None – 0
ABSENT: None – 0

Motion carried by roll call vote of 6 to 0.

New Business

Authorize rental of porta-potty facility for West Side Park

Trustee Grilo moved to authorize the rental of a porta-potty for West Side Park. Trustee Rhodes seconded the motion.

The Village Clerk called the roll:

YEAS: Robertson, Grilo, Henegar, Martin, Rhodes and Wilson – 6
NAYS: None – 0
ABSENT: None – 0

Motion carried by roll call vote of 6 to 0.

Discussion/Approval of annual budget for Fiscal Year 2017-18

Trustee Wilson moved to approve the budget, as presented. Trustee Robertson seconded the motion.

The Village Clerk called the roll:

YEAS: Robertson, Grilo, Martin, Rhodes and Wilson – 5
NAYS: Henegar – 1
ABSENT: None – 0

Motion carried by roll call vote of 5 to 1.

Discussion/Approval of pay increase for contract water operator

Trustee Grilo moved to authorize an increase in the monthly contract payment to Frank Clendaniel from \$400.00 to \$425.00. Trustee Robertson seconded the motion.

The Village Clerk called the roll:

YEAS: Robertson, Grilo, Henegar, Martin, Rhodes and Wilson – 6
NAYS: None – 0
ABSENT: None – 0

Motion carried by roll call vote of 6 to 0.

Discussion on amendments to golf cart ordinance regulations

Mr. Martin presented a request to amend the ordinance to remove regulations currently not being enforced, including the requirements that vehicles are equipped with seat belts and red reflective tape and that a vehicle operator must wear safety glasses. Chief Willis expressed concern about removing the requirement for red reflective tape, as he felt this was a safety enhancement. He also stated that he believed operators should be required to wear protective eyewear if the vehicle was not equipped with a windshield. On the question of reflective tape,

Chief Willis consulted the Illinois Vehicle Code and recommended that the Village adopt the same language requiring the installation of “red, reflectorized warning devices”.

Trustee Grilo moved to direct the Village Clerk to draft an ordinance incorporating the recommended changes for consideration at the May regular meeting. Trustee Martin seconded the motion. Motion carried, all voting “aye”.

Comments and Questions from the Audience

Paul Cundiff provided the Board with an update on the Street Dance event scheduled for May 20, 2017.

Treasurers Report

There were no comments regarding the Treasurer’s Report.

Adjournment

There being no further business to come before the Board, Trustee Grilo moved to adjourn the meeting. Trustee Wilson seconded the motion. Motion carried viva voce vote.

The meeting was adjourned at 7:53pm.

Respectfully submitted,

Jeremy A. Reale, Village Clerk

The undersigned Village Clerk of the Village of Thomasboro, Illinois, does hereby certify that the foregoing minutes are a true and correct copy of the approved minutes of the Regular Meeting of the Board of Trustees held April 3, 2017, as the same appears on the records of the Village now in my custody and keeping.

Village Clerk