

**Thomasboro Village Board of Trustees
Regular Board Meeting
August 3, 2015**

*Thomasboro Village Hall
101 W. Main Street, Thomasboro, Illinois*

A Regular Meeting of the Board of Trustees of the Village of Thomasboro was held on Monday, August 3, 2015, President Brad Morris presiding. President Morris called the meeting to order at 7:00pm.

Roll Call

The Village Clerk called the roll, finding the following members physically present: Village President Brad Morris; and Trustees Anthony Grilo, Kyle Henegar, Anna Martin, Dustin Rhodes, and Mickey Wilson. Trustee Jeff Robertson was absent.

Other Village officials present: Leon Albers, Treasurer; Tyler Martin, Public Works Superintendent; Karen Eller, Office Manager; Laurel Zook, ESDA Coordinator; and Jeremy Reale, Village Clerk.

Pledge of Allegiance

Following roll call, the Pledge of Allegiance was recited.

Discussion/Approval of Minutes of Previous Meeting

Trustee Grilo moved to approve the minutes of the July 6, 2015 regular meeting, as prepared. Trustee Henegar seconded the motion. Motion carried, all present voting "aye".

Presentation of Bills

Following review and discussion of the monthly bills, Trustee Grilo moved to approve the payment of the bills listed and the regular bills yet to be received. Trustee Martin seconded the motion.

The Village Clerk called the roll:

YEAS:	Grilo, Henegar, Martin, Rhodes, and Wilson – 5
NAYS:	None – 0
ABSENT:	Robertson – 1

Motion carried by roll call vote of 5 to 0, with 1 member absent.

Aflac Presentation

Diane Rothe-Theesfeld and Richard Fitton discussed a program offering AFLAC benefits to full and part-time employees and elected officials for the Village. A minimum of three participants would be required in each group, with the elected officials placed in a separate group due to their quarterly payroll schedule.

Committee Reports

Police & Safety: Chair Martin discussed the monthly activity reports.

Personnel: No report. Attorneys David Thies and Kara Wade were present to discuss the new draft of the employee policy, which included updated language to conform with legal changes since the original policy was implemented roughly fifty years earlier.

Trustee Henegar moved to approve the revised Village employee policy, as prepared. Trustee Grilo seconded the motion.

The Village Clerk called the roll:

YEAS: Grilo, Henegar, Martin, Rhodes, and Wilson – 5
NAYS: None – 0
ABSENT: Robertson – 1

Motion carried by roll call vote of 5 to 0, with 1 member absent.

The Board also discussed a revised employment letter for Tyler Martin. The consensus was to amend the language of the letter concerning payment of health insurance premiums to reflect a maximum cap of \$700.00 per month instead of using a percentage basis. Ms. Wade noted that the employee policy manual would also need to be revised if the Board desired to set flat rates for insurance coverage, as the language of the policy tied those payments to a percentage.

Trustee Rhodes moved to approve the employment letter for Tyler Martin, with an amendment specifying that the Village's portion of the health insurance premium would be capped at \$700.00 per month and subject to annual review. Trustee Grilo seconded the motion.

The Village Clerk called the roll:

YEAS: Grilo, Henegar, Rhodes, and Wilson – 4
NAYS: None – 0
ABSENT: Robertson – 1
ABSTAIN: Martin – 1

Motion carried by roll call vote of 4 to 0, with 1 member absent and 1 abstention.

Building Permit & Liquor License: No report.

Health, Sanitation & Public Relations: The Board discussed establishing a date for the fall community cleanup, with October 10, 2015 being selected as the preferred date. Trustee Grilo suggested that the Village needed to consider placing some stipulations on pickup service for the seasonal cleanup days, including possibly requesting payment. Following discussion, the consensus was that a \$20.00 donation would be requested for pre-scheduled pickups.

Trustee Grilo moved to approve setting the community cleanup for October 10, 2015 with \$20.00 fee for pre-scheduled pickups by Village personnel. Trustee Martin seconded the motion. Motion carried, all present voting "aye".

Waterworks & Sewer: Mr. Martin reported that an additional seven water meters had been installed during the month of July. Chair Henegar stated that the filter media replacement project had been discussed with another engineering firm to determine alternative options available to the Village. All Service was a contractor that specialized in media replacement and could be engaged to perform these services for Thomasboro under the engineering oversight of Fehr Graham.

Trustee Grilo moved to waive the bidding procedures and to solicit an additional quote for the filter media replacement project. Trustee Henegar seconded the motion. Motion carried, all present voting “aye”.

Streets & Alleys: Chair Grilo reported that the roadway expansion project by Premier Cooperative was moving forward. Mr. Martin told the Board that he had been cold patching streets.

Civil Defense & Parks: Chair Rhodes reported that siren testing would be conducted tomorrow. He also stated that he was researching options available to the Village for upgrading its park equipment.

New Business

Purchase of replacement brushes for street sweeper

Trustee Grilo moved to authorize the purchase of replacement brushes. Trustee Wilson seconded the motion.

The Village Clerk called the roll:

YEAS: Grilo, Henegar, Martin, Rhodes, and Wilson – 5
NAYS: None – 0
ABSENT: Robertson – 1

Motion carried by roll call vote of 5 to 0, with 1 member absent.

Purchase of rear tires for tractor

Mr. Martin reported that he had received a quote from Illini FS for \$1,147.00, which did not include installation. He added that he would not be opposed to putting used tires on the tractor if the Board preferred that as a less expensive option. The consensus was to direct Mr. Martin to obtain additional quotes to find more competitive pricing.

Trustee Grilo moved to authorize the purchase of tires for the tractor for an amount not to exceed \$800.00, including mounting and installation. Trustee Rhodes seconded the motion.

The Village Clerk called the roll:

YEAS: Grilo, Henegar, Martin, Rhodes, and Wilson – 5
NAYS: None – 0
ABSENT: Robertson – 1

Motion carried by roll call vote of 5 to 0, with 1 member absent.

Discuss road conditions on North Church Street

Trustee Henegar noted that the condition of the section of roadway abutting Astro Tire was in poor condition and needed to be addressed. The proprietor of Astro Tire had patched some of the potholes and did have his personnel sweep the street to remove materials that could damage tires. Trustee Grilo suggested that a magnet should be run over the street to pick up any nails or metal pieces. President Morris stressed that the Village wanted to work cooperatively with the company to resolve these issues; however, if significant Village staff time was being used for these repair and maintenance problems there should be a charge associated. The consensus of the Board was that Astro Tire had been responsive to the Village’s concerns and the Village would continue to work with them. President Morris suggested that the Village should contact Astro Tire about constructing a concrete pad across the road to widen the traffic flow area in front of the company, as this idea had been previously discussed.

Comments and Questions from the Audience

Steve Martin asked if the Village was going to replace the playground equipment at West Side Park. Trustee Rhodes responded that he had been looking into various options, although funding opportunities were somewhat limited at the present time.

Gary Rosenbeck asked about the responsibility for keeping storm gutters cleared, as this had been neglected in his neighborhood over the last few years. He also suggested that the Village should consider putting skids back on the snow plow to reduce the amount of rock scraped from the blacktop. The Board briefly discussed the possibility of entering into an agreement with the township to use a durapatcher machine to seal the areas of the streets where sewer and storm drainage lines had been cut. Mr. Martin agreed that this could be a less expensive option than seal coating or oil-and-chipping entire streets.

Mr. Martin reported that Colin Tague had given his two-week notice, but would be willing to continue mowing in the evenings if needed. The Village would begin advertising for the part-time position in public works.

Mr. Martin also reported that he would be implementing a work order system to address citizen requests or complaints for the public works department. This would help to document these requests and ensure responses within five business days.

Treasurers Report

There were no comments regarding the Treasurer's Report.

Adjournment

There being no further business to come before the Board, Trustee Grilo moved to adjourn the meeting. Trustee Martin seconded the motion. Motion carried viva voce vote.

The meeting was adjourned at 8:00pm.

Respectfully submitted,

Jeremy A. Reale, Village Clerk

The undersigned Village Clerk of the Village of Thomasboro, Illinois, does hereby certify that the foregoing minutes are a true and correct copy of the approved minutes of the Regular Meeting of the Board of Trustees held August 3, 2015, as the same appears on the records of the Village now in my custody and keeping.

Village Clerk