

**Thomasboro Village Board of Trustees
Special Board Meeting
April 27, 2015**

*Thomasboro Village Hall
101 W. Main Street, Thomasboro, Illinois*

A Special Meeting of the Board of Trustees of the Village of Thomasboro was held on Monday, April 27, 2015, President Brad Morris presiding. President Morris called the meeting to order at 5:30pm.

Roll Call

The Village Clerk called the roll, finding the following members physically present: Village President Brad Morris; and Trustees Jeff Robertson, Kim Ratts, Anthony Grilo, and Kyle Henegar. Trustees Joe Wilson and Anna Martin were absent.

Other Village officials present: Dustin Rhodes, Trustee-elect; Mickey Wilson, Trustee-elect; Leon Albers, Treasurer; and Jeremy Reale, Village Clerk.

Discussion/Action on establishing salary and benefits package for Public Works

Superintendent position

President Morris noted that he had contacted a licensed operator from Rantoul about handling the Village's water testing and reporting requirements in the interim period following Mr. Arnold's retirement. It was expected to cost the Village roughly \$300.00 per month to contract with a licensed operator to perform those services; therefore, he proposed that amount be deducted from the salary of the employee hired until such time the employee obtained the Class B license. He noted that the Village did not have a health insurance plan, but had always paid the premium for Mr. Arnold's personal insurance policy. For the retirement benefit, the Village would match the employee's contribution to a simple IRA plan up to a maximum of 3 percent of annual salary. President Morris suggested that the Village should offer to pay up to \$700.00 per month toward health insurance, with any remaining costs to be the responsibility of the employee. The Board also discussed employee residency, with the consensus being that any candidate hired for the position would be required to establish residence in the Village of Thomasboro within one year. It was also decided that compensatory time would not be offered; however, working hours could periodically be adjusted to accommodate the employee when additional time had been taken for after-hours service calls. Following discussion, the consensus was that a starting salary of \$38,000.00 would be offered to a candidate without a Class B license and \$40,000.00 with license. Salary would be reviewed and adjusted after a six-month probationary period. Vacation leave would be set at five days per year for each of the first three years of employment.

Interview of Candidates for Public Works Superintendent

The Board then conducted individual interviews with the following finalists for the position of office manager: Luke Hoskins, Brian Downing, Joseph Tatar, Collin Tague, Christopher Schoonover, Kurtis Schmidt, Tyler Martin, Paul Cundiff, and Jeremy Barkei.

Discussion/Action on Recommendation to Hire Public Works Superintendent

Following the round of interviews, the Board discussed the qualifications of each of the finalists for the position. The pool of candidates was narrowed to Barkei, Martin, Hoskins, and Tatar for possible second interviews. It was decided that a second interview with Mr. Barkei would be scheduled for May 4, 2015 at 6:00pm.

Adjournment

There being no further business to come before the Board, Trustee Grilo moved to adjourn the meeting. Trustee Robertson seconded the motion. Motion carried viva voce vote.

The meeting was adjourned at 9:06pm.

Respectfully submitted,

Jeremy A. Reale, Village Clerk

The undersigned Village Clerk of the Village of Thomasboro, Illinois, does hereby certify that the foregoing minutes are a true and correct copy of the approved minutes of the Special Meeting of the Board of Trustees held April 27, 2015, as the same appears on the records of the Village now in my custody and keeping.

Village Clerk