

**Thomasboro Village Board of Trustees
Regular Board Meeting
November 2, 2015**

*Thomasboro Village Hall
101 W. Main Street, Thomasboro, Illinois*

A Regular Meeting of the Board of Trustees of the Village of Thomasboro was held on Monday, November 2, 2015, President Brad Morris presiding. President Morris called the meeting to order at 7:00pm.

Roll Call

The Village Clerk called the roll, finding the following members physically present: Village President Brad Morris; and Trustees Jeff Robertson, Anthony Grilo, Kyle Henegar, Anna Martin, Dustin Rhodes, and Mickey Wilson.

Other Village officials present: Keith Willis, Chief of Police; Leon Albers, Treasurer; Tyler Martin, Public Works Superintendent; Karen Eller, Office Manager; and Jeremy Reale, Village Clerk.

Pledge of Allegiance

Following roll call, the Pledge of Allegiance was recited.

Discussion/Approval of Minutes of Previous Meeting

Trustee Henegar moved to approve the minutes of the October 5, 2015 regular meeting, as prepared. Trustee Grilo seconded the motion. Motion carried, all present voting "aye".

Presentation of Bills

Following review and discussion of the monthly bills, Trustee Henegar moved to approve the payment of the bills listed and the regular bills yet to be received. Trustee Robertson seconded the motion.

The Village Clerk called the roll:

YEAS:	Robertson, Grilo, Henegar, Martin, Rhodes, and Wilson – 6
NAYS:	None – 0
ABSENT:	None – 0

Motion carried by roll call vote of 6 to 0.

Committee Reports

Police & Safety: Chair Martin presented the monthly activity reports.

Personnel: Chair Wilson discussed a uniform allowance for Mr. Martin, recommending authorization of up to \$600.00 per year for work clothing. During discussion, the majority of the Board felt this amount was too high. While the consensus was that it was important for Village personnel to be easily recognizable while working in the field, it was determined that Mr. Martin should not be given a set allowance. He could determine what uniform items he would need and bring those purchases to the Board for approval on a case-by-case basis. Chair Wilson also reported that Ms. Eller was interested in attending a training session on grant writing in April for a cost of \$500.00, which did not include any travel expenses. The consensus of the Board was that it would be beneficial to the Village to have staff trained in researching and

securing grant funding. Mr. Albers recommended a line item transfer to increase the training expense account in order to fund Ms. Eller's grant writing seminar.

Trustee Grilo moved to authorize a line item transfer in the amount of \$500.00 from the Legal Services account to the Training account in the Administrative budget. Trustee Robertson seconded the motion.

The Village Clerk called the roll:

YEAS: Robertson, Grilo, Henegar, Martin, Rhodes, and Wilson – 6
NAYS: None – 0
ABSENT: None – 0

Motion carried by roll call vote of 6 to 0.

Building Permit & Liquor License: Chair Robertson reported that building permits had been issued for the demolition and installation of a new bin at the grain elevator and the construction of a 12ft x 24ft shed at 705 W. Clark.

Health, Sanitation & Public Relations: Chair Grilo reported that community cleanup day had been a success, with \$310.00 collected in freewill donations and an additional \$19.50 earned from recycled metals. He suggested that the Village should consider getting an additional dumpster for the next cleanup day, as the three dumpsters had been filled relatively quickly.

Waterworks & Sewer: Mr. Martin reported that the motor had been pulled from well #2 for inspection and it had been determined that the housing was cracked. The motor for well #3 was replaced due to a faulty pump.

Streets & Alleys: Chair Grilo reported that the Village's request for the northward extension of Thomas Street was currently in the queue with the Canadian National Railroad, adding that it had been difficult to communicate with railroad officials in attempting to expedite the process. He also reported that the Village had obtained a quote from Jim Richardson to grade North Schluter Street for the amount of \$2,650.00. The consensus was that it was important to improve the condition of this road to provide access for emergency vehicles until such time that an alternative route could be developed along the Thomas Street corridor.

Trustee Henegar moved to accept the proposal from Jim Richardson for the grading of North Schluter, for an amount not to exceed \$2,650.00. Trustee Martin seconded the motion.

The Village Clerk called the roll:

YEAS: Robertson, Grilo, Henegar, Martin, Rhodes, and Wilson – 6
NAYS: None – 0
ABSENT: None – 0

Motion carried by roll call vote of 6 to 0.

Civil Defense & Parks: Chair Rhodes reported that monthly siren testing would take place tomorrow. President Morris also reported that he had been working with the Thomasboro Improvement Association and representatives from the Street Dance committee on the possibility of using proceeds from the 2016 event for improvements at West Side Park. A donation in the amount of \$500.00 had also been given to the Village, which would be deposited in the Park bank account for future improvements.

Old Business

Update on nuisance properties

President Morris reported that he had received an update from Attorney Kara Wade on the two properties at 501 Fredrick and 602 Morris. Letters had been sent to all parties with any interest in the two parcels giving a period of thirty days in which to respond to the notice. He added that Village representatives had been in contact with Mr. Howle concerning the property at 501 Fredrick and that the owner indicated he was not inclined to pursue any legal action in response to the judicial deed process. Ms. Wade had stated that it would likely be March 2016 before the Village would be able to obtain the judicial deed for that property.

New Business

Trustee Robertson requested that consideration of employee bonuses be placed upon the agenda for the December regular meeting.

Comments and Questions from the Audience

None.

Treasurers Report

There were no comments regarding the Treasurer's Report.

Executive Session – Personnel

Trustee Grilo moved to enter into executive session pursuant to 5 ILCS 120/2 (C) 1, for the purpose of considering the employment, performance, and/or compensation of a Village employee. Trustee Robertson seconded the motion.

The Village Clerk called the roll:

YEAS: Robertson, Grilo, Henegar, Martin, Rhodes, and Wilson – 6
NAYS: None – 0
ABSENT: None – 0

Motion carried by roll call vote of 6 to 0.

The Board entered into Executive Session at 7:29pm. The regular meeting was reconvened at 8:01pm.

Trustee Henegar moved to authorize a 2 percent salary increase for Tyler Martin, effective November 11, 2015. Trustee Robertson seconded the motion.

The Village Clerk called the roll:

YEAS: Robertson, Grilo, Henegar, and Wilson – 4
NAYS: Rhodes – 1
ABSENT: None – 0
ABSTAIN: Martin – 1

Motion carried by roll call vote of 4 to 1, with 1 abstention.

Adjournment

There being no further business to come before the Board, Trustee Grilo moved to adjourn the meeting. Trustee Robertson seconded the motion. Motion carried viva voce vote.

The meeting was adjourned at 8:03pm.

Respectfully submitted,

Jeremy A. Reale, Village Clerk

The undersigned Village Clerk of the Village of Thomasboro, Illinois, does hereby certify that the foregoing minutes are a true and correct copy of the approved minutes of the Regular Meeting of the Board of Trustees held November 2, 2015, as the same appears on the records of the Village now in my custody and keeping.

Village Clerk